



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION

Procurement Division

402 W Washington Street, Room W468

Indianapolis, Indiana 46204

317 / 232-3053

Award Recommendation Letter

Date: July 24, 2020

To: Mark Hempel, Director of Account Management
Indiana Department of Administration

DocuSigned by:

Mark Hempel

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From: Emily Cranfill, Senior Account Manager
Indiana Department of Administration

Subject: Recommendation of Award for RFI-20-1940; Using Longitudinal Data to Support State Education
Policymaking Grant Program

Estimated Amount of Three-Year Contract: \$970,000.00

Based on the State's evaluation of responses received for RFI-20-1940, KSM Consulting is recommended for award to provide Data Support for the State Education Policymaking Grant Program for the Indiana Department of Education.

Terms of the award recommendation are outlined in this letter.

The State of Indiana received proposals from six (6) respondents:

- HumRRO
- ICF Incorporated LLC
- KSM Consulting
- SAS Institute Inc.
- Thomas P. Miller & Associates
- Westat

The responses were evaluated by IDOE and IDOA according to the following criteria in the RFI:

- Adherence to Mandatory Requirement (Pass/Fail)
- Management Assessment/Quality (MAQ) (100 points)

The responses were evaluated according to the process outlined in RFI Section "RFI Evaluation." The evaluation methodology, which was memorialized and finalized in detail prior to the response due date, was completed as follows:

A. Adherence to Requirements

The responses were reviewed for adherence to mandatory requirements. All respondents met the mandatory requirements and were then evaluated based on the Management Assessment/Quality (MAQ).

B. Management Assessment/Quality (100 points)

For the Management Assessment/Quality evaluation, the team considered the Respondents' responses in the following areas:

- Basic Information on Organization
- Research Plan
 - Setting and Sample
 - Key Variables
 - Types of Analyses
 - Statistical Models in Data Analyses
 - Addressing Exclusion in Data Analyses
 - Influential Factors in Data Analyses
 - Subgroups in Data Analyses
 - Information Returned
 - Management Structure
 - Key Personnel
 - Necessary Data
- Record Keeping and Confidentiality


The evaluation team's scores were based on a review of the Respondents' proposed approaches to each section of the RFI and specific questions to which the Respondents were asked to respond. Results of the Management Assessment/Quality evaluation are shown below.

Table 1: Management Assessment/Quality Scores

Respondent	MAQ Score (100 Points)
HumRRO	82.50
ICF Incorporated LLC	74.17
KSM Consulting	86.25
SAS Institute Inc.	65.42
Thomas P. Miller & Associates	62.08
Westat	72.50

Conclusion

During the course of the evaluation, the State scrutinized the responses to determine the ability to meet the goals of the program and the needs of the State. The team evaluated responses based on the stipulated criteria outlined in the RFI document. Based on the terms of the RFI and the result of the evaluation, the State will proceed with negotiations with KSM Consulting. Final approval from the State to proceed is contingent on successful negotiations.

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Emily Cranfill, Senior Account Manager
 Indiana Department of Administration